



Australian Government

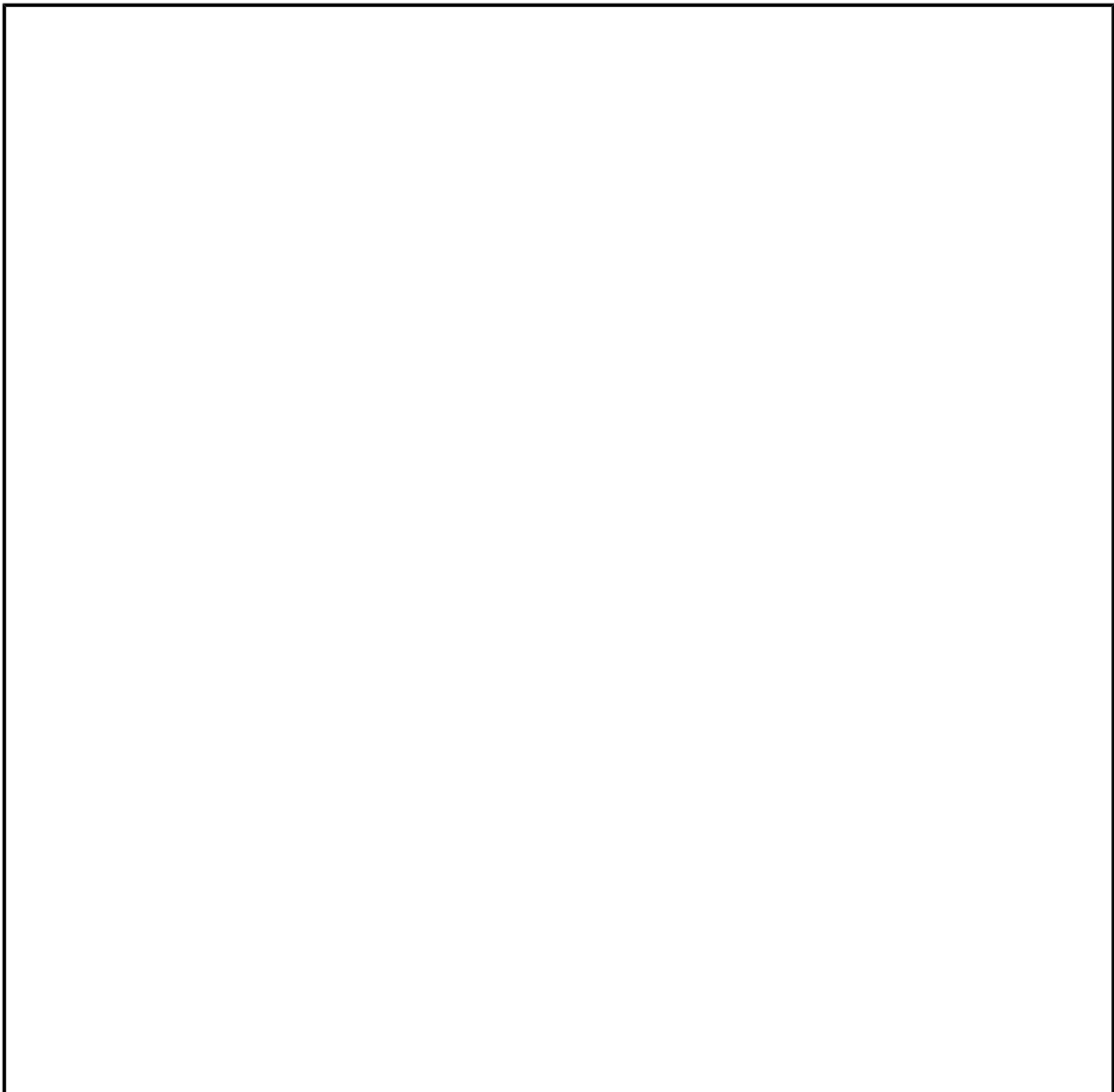
**Commonwealth of Australia
APSJobs - Vacancies Daily
PS43 Daily Gazette Wednesday - 29 October
2025.pdf**

Published by Commonwealth of Australia

APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS43 Weekly Gazette Thursday - 30 October 2025.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>



The date of publication of this Gazette is PS43 Daily Gazette Wednesday - 29 October 2025.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Vacancies

Vacancy VN-0764524

Australian Sports Commission

Closing Date: Tuesday 11 November 2025

People and Culture, Workplace Relations
Diversity, People and Culture

Job Title	Workplace Relations - Multiple positions
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$106,019 - \$122,233
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	Multiple
Agency Website	https://www.sportaus.gov.au/

Job Description

<https://ausport.nga.net.au/?jati=2A919ED4-5E6D-FF2A-A4B2-E44F0AC7BA34>

Duties

Applications close at **11:30 pm AEDT 11 November 2025** (late applications will not be accepted).

The Australian Sports Commission is embarking on the Green and Gold decade. An exciting time filled with international sporting competitions on home soil, including the Men's and Women's Rugby World Cup, and culminating in the Brisbane 2032 Olympic and Paralympic Games. We have an ambitious new Strategic Vision and we need the best players on our team to help us deliver real results for the sporting sector and all Australians.

Are you up for the challenge?

About the team – The Workplace Relations team within the ASC’s People and Culture Branch is responsible for Work Health and Safety (WHS), Injury and Illness Management, Code of Conduct and Performance case management, payroll, HR reporting, Aurion system administration and HR Policy and Frameworks for the ASC. We are a busy team and we are looking for experienced and hard working applicants to join us.

About the role – We currently have multiple vacancies across our agile team.

Case Management – As an ASC5 within the case management team, your duties will vary day to day as you work across performance management, Code of Conduct and compensation/non-compensation matters.

WHS – As an ASC5 within the WHS team, your duties will see you assisting with the management of the ASC’s WHS Management System, legislated compliance activities, WHS audits, inspections and investigations, review of risk assessments for the AIS site all while promoting safety culture across the ASC.

HR Policy and Frameworks – As an ASC5 advisor in the Policy and Frameworks team, your days will be busily spent advising employees and managers in relation to entitlements and working arrangements and developing, reviewing and administering HR policy. Over the next 12 month period this position will also commence preparations for Enterprise Bargaining.

Payroll, Reporting and Systems Administration – As the ASC5 Payroll Team Leader you will be responsible for providing high level payroll and systems support and advice to employees and to external stakeholders. You will be a payroll and customer service wizard!

About you – Do you have the skills and experience we are looking for, or do you have the desire to work hard and gain new experience? We are looking for applicants who:

- have a strong work ethic who will get the job done
- are excellent team players who will support each other
- engage with continuous learning and development
- are agile and flexible, and looking to gain experience across the entire Workplace Relations spectrum of responsibilities.

These positions will be offered as **ONGOING**.

Why work with us?

We have offices located in Canberra, Melbourne and Sydney. Across all locations, we offer:

- Options for flexible working arrangements.
- Annual allowances towards training based on individualised career goals.
- Access to a customised ASC L&D calendar for ongoing professional and career development.
- Generous superannuation scheme with up to 15.4% employer contributions.
- Corporate discount on AIS Shop merchandise.
- Access to Clearinghouse for Sport, an information sharing platform for Sporting professionals.

Additionally, our Canberra campus offers:

- Free onsite parking
- Onsite facilities including café, dining hall, gym, and swimming pool.
- Priority placement for your children to access the award winning, onsite AIS Caretaker's Cottage Childcare Centre.

If you have any questions about this opportunity, please contact:

- **Contact Officer:** Trish Ellis, Director Workplace Relations
- **Phone number:** 02 62141231
- **Email address:** trish.ellis@ausport.gov.au

If you would like to learn more about this opportunity or to obtain the job description, click **'Apply'** now

Acknowledgement of Country

The Australian Sports Commission (ASC) acknowledges the Traditional Custodians of the lands where its offices are located, the Ngunnawal people and recognises any other people or families with connection to the lands of the ACT and region, the Wurundjeri Woi-wurrung people of the Kulin Nation, the people of the Yugambah Nation and the Gadigal people of the Eora Nation. The

ASC extends this acknowledgment to all the Traditional Custodians of the lands and First Nations peoples throughout Australia and would like to pay respects to all Elders past and present. The ASC recognises the outstanding contribution that Aboriginal and Torres Strait Islander peoples make to society and sport in Australia and celebrates the power of sport to promote reconciliation and reduce inequality.

Eligibility

To be eligible for this position applicants are required to be Australian citizens only and must be able to obtain and maintain an AGSVA Security Clearance.

As part of the Commonwealth Child Safety Framework the ASC is committed to being a Child Safe Organisation and leading the way in Child Safety across the sports sector. This position requires a Working with Vulnerable/Children People check to obtain employment.

Notes

- As part of this position, the role occupant may have access to sensitive, and potentially distressing information in the areas of sexual misconduct and child safeguarding.
- The ASC is committed to protecting children from harm. We require all applicants that will work with children to undergo screening processes prior to appointment.
- Should a merit pool be established for this position, it may be used to fill ongoing or fixed term opportunities as they arise within 18 months from the date advertised.
- The ASC operates under the [Australian Sports Commission Act 1989](#) and is separate to the Public Service Act 1999. The ASC accepts most leave liability and recognition of prior service if you are currently employed at a Commonwealth agency.
- If you are experiencing issues or have any questions with the e-recruitment system, please contact the People & Culture Hub via email people@ausport.gov.au or phone (02) 6214 1328.

About the Australian Sports Commission

At the Australian Sports Commission (ASC), we champion the value of sport. We encourage and help Australians of all backgrounds, ages and abilities to get involved in sport and enjoy the many benefits. We play a central leadership role across the broader sport sector through collaboration and direction. The ASC delivers a variety of grants through investment in high performance and national sport participation programs, performance pathways, people development and wellbeing, and research and innovation. We manage high performance operations at the AIS Campus in Canberra, supporting seven National Training Centres of Excellence, and a European Training Centre in Italy. Further, we individually support thousands of athletes and dozens of Australian sports through guidance and collaboration.

To Apply

Position Contact	Trish Ellis, Director Workplace Relations, 02 62141231
Agency Recruitment Site	https://ausport.nga.net.au/?jati=2A919ED4-5E6D-FF2A-A4B2-E44F0AC7BA34

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Vacancy VN-0764410

Australian Submarine Agency

Closing Date: Wednesday 12 November 2025

Job Title	Senior Executive Service Band 2 - Head of Infrastructure, Planning and Coordination
Job Type	Full-Time, Ongoing
Location	Majura ACT, Henderson WA, Port Adelaide SA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - WA, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Office arrangement may be discussed with successful candidate
Classification	Senior Executive Service Band 2
Position Number	ASA/08572/25
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=4135F780-4AF6-A8C9-BCE1-E44E1A01F2E6>

Duties

Introduction

Australia's acquisition of conventionally-armed, nuclear-powered submarines is historic and transformational. The Optimal Pathway announced on 14 March 2023, will deliver Australia a world-class capability that will see our nation become one of only seven countries that operate nuclear-powered submarines. This game changing capability will enhance Australia's capacity to deter conflict and support security, peace and economic prosperity in the Indo-Pacific. This

significant undertaking presents an exciting opportunity for dedicated, committed and aspirational leaders to lead, develop and shape the Australian Nuclear Submarine Program.

Your Role

The Head of Infrastructure, Planning and Coordination is responsible for leading the delivery of approximately \$60 billion in major infrastructure projects that support Australia's Nuclear-Powered Submarine (NPS) Program. The role oversees national infrastructure planning and delivery across key sites, including HMAS Stirling, Henderson Defence Precinct, and Osborne Naval Shipyard. This includes establishing enterprise-wide standards, managing complex regulatory and nuclear-specific requirements, and coordinating delivery partners to ensure successful, safe, and timely execution of critical enabling works and infrastructure. The Head Infrastructure plays a central role in ensuring the physical environment is in place to support sovereign nuclear-powered submarine capability.

As a senior executive within the ASA, you will provide strategic leadership and executive oversight to the delivery of key nuclear infrastructure programs. You will be accountable for cohering requirements across stakeholders and the continued planning and coordination of the infrastructure portfolio. Reporting to the ASA's technical lead, this is a complex and rewarding role that requires an experienced program delivery leader with strong executive judgement and stakeholder leadership.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Karina Duffey or Tricia Searson, 02 6232 2200
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4135F780-4AF6-A8C9-BCE1-E44E1A01F2E6

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Vacancy VN-0764485

Federal Circuit and Family Court of Australia

Closing Date: Wednesday 12 November 2025

Federal Circuit and Family Court of Australia
 Court and Tribunal Services

Job Title	Client Service Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Sydney NSW
Salary	\$75,022 - \$81,775
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is predominately on-site with an ad hoc working from home arrangement subject to operational requirements
Classification	APS Level 4
Position Number	0887-10-25
Agency Website	https://www.fccoa.gov.au/

Job Description

<https://fcjobs.nga.net.au/?jati=41C85219-FEC0-749D-6C6A-E44ED0404E46>

The Court and Tribunal Services Team is a pivotal part of the Court's operational structure with broad responsibility across both general federal and family jurisdictions for enquiries management, filed document management, Deputy Registrar Support in Family Law and providing services directly to the judiciary.

This position is for a Client Service Officer (CSO) role in the Sydney Federal Circuit and Family Court of Australia Family Law Registry. CSO's must be flexible in their approach to work and be willing to learn and adapt to new procedures. CSO's may also fulfil a training, coaching and mentoring role and are responsible for monitoring and assisting staff on a daily basis with enquiries of a more complex nature.

Duties

- provide information and advice relating to court services, procedures, processes and forms as well as external options to clients to assist them to resolve their enquiries and issues.
- progress cases by providing administrative services in accordance with court processes, including document lodgement, enquiries management, Registrar support and receiving and reconciling court fees and charges.
- assist in the management of complex cases through the case management system.
- work independently within defined rules to apply legislation, guidelines and court processes.
- identify issues and contribute to the resolution of problems.
- schedule and prioritise matters for hearing and other interventions to achieve the earliest possible resolution.
- liaise with a range of internal and external stakeholders including Judge's chambers, Registrars and their support staff, managers, legal practitioners, community organisations and other service providers to assist the resolution of cases.
- coach employees, identify training needs and provide quality assurance.
- collate, analyse and produce reports as required, and
- assist Registrars as required.

Eligibility

Selection Criteria

1. A demonstrated record of success in the provision of service to clients involving working directly with the general public and a demonstrated understanding of and commitment to providing client focused services in a high-volume environment.
2. A demonstrated high level of organisational, analytical and problem-solving skills, the ability to use initiative and work independently and the ability to prioritise work to meet deadlines.
3. A demonstrated ability to work well in a team, foster a positive team environment and demonstrated experience coaching and training colleagues (or related experience) .
4. A demonstrated capacity to communicate effectively both orally and in writing with people from a wide range of backgrounds, including clients, other staff members, the judiciary and senior management. This will include a proven ability to manage stressful and/or conflict situations in a professional manner, on a continual basis.
5. A demonstrated ability to contribute to and support change in the workplace including a strong ability to identify opportunities for process improvement. and quickly acquire a sound working knowledge of court procedures, guidelines and policies.

Notes

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500).

Please ensure this document is attached before submitting your application

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

If you have any issues with applying, please email recruitment@fedcourt.gov.au.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Michelle Thornley, michelle.thornley@fcfcoa.gov.au
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=41C85219-FEC0-749D-6C6A-E44ED0404E46

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Vacancy VN-0764504

Federal Circuit and Family Court of Australia

Closing Date: Wednesday 12 November 2025

Federal Circuit and Family Court of Australia (FCFCOA Div 2)
Judicial Support

Job Title	Deputy Associate to Judge Manousaridis
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	\$75,002 - \$81,775
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	0900-10-25
Agency Website	https://www.fcftoa.gov.au/

Job Description

<https://fcjobs.nga.net.au/?jati=1551E3C3-DFFF-9038-EB54-E44F08FB08B6>

Purpose of Position

The Deputy Associate is part of a small team who assists the Judge in the day-to-day management of Chambers and Court. This role also assists with the preparation of Court materials for the judge and involves undertaking legal research and assisting with judgment preparation as required.

Duties

- Assist in the conduct of Court proceedings, including the transcription of orders, ensuring the orderly conduct of matters and general Courtroom management.
- Assist the Associate in the day-to-day management of chambers including responding to enquiries and as required, managing the Associate inbox on behalf of the Judge.
- Undertake legal research as required by the Judge, including identifying relevant legislation, summarising key legal authorities and preparation and maintenance of legal research materials.
- Assist the Judge with the management of cases and, as required, enter data into the Court's case management systems to reflect the outcomes of Court events.
- Assist with the preparation of matters for both the Court and the Judge, which may include the preparation of case summaries, general file maintenance and other tasks as required.

- Assist the Judge with the preparation and delivery of judgments, which may include undertaking complex legal research as well as editing in line with the Courts' judgments publication standards.
- Assist with the general operation of chambers; and
- Other duties, as required.

Other Information

Please note: This position is for a Deputy Associate role in the chambers of a Judge who hears only General Federal Law matters and not Family Law.

Eligibility

Qualifications

It is mandatory that candidates have completed (or near completed) a qualification in law with a strong academic record.

Selection Criteria

1. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.
2. Ability to undertake legal research (including on-line research) and prepare reports and written correspondence.
3. Demonstrated organisational skills, including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
4. Demonstrated high-level keyboard skills and ability to use relevant software applications including Microsoft Office applications and the Internet.
5. The ability to adapt to changing situations and priorities and participate in collective work practices.
6. The ability to travel on circuits.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

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Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility

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To Apply

Position Contact	Dylan Collingwood, (02) 9184 5056
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=1551E3C3-DFFF-9038-EB54-E44F08FB08B6

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Agriculture, Water and the Environment

Vacancy VN-0764511

Department of Agriculture, Fisheries and Forestry

Closing Date: Wednesday 19 November 2025

Biosecurity Plant and Science Services
Science & Surveillance Northern Australia Quarantine Strategy

Job Title	Assistant Director - Botany - NAQS
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	\$124,861 - \$134,295
Future Merit Locations	Darwin
Office Arrangement	Flexible
Office Arrangement Details	subject to negotiation
Classification	Executive Level 1
Position Number	2025/3561
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Science and Surveillance Group (SSG) is comprised of scientists, operations and support staff responsible for regulatory advice and training, technical input to biosecurity policy, regulation activity in the Torres Strait and diverse surveillance and diagnostic services around Australia, including animal and plant health surveillance measures under the Northern Australia Quarantine Strategy.

The Northern Australia Quarantine Strategy (NAQS) Plant Surveillance section is part of the Science and Surveillance Group and delivers early detection plant surveillance (including associated diagnostics) and capacity building across northern Australia working closely with the Queensland, Northern Territory and Western Australian governments, industry, communities and Indigenous Rangers. The section also supports the national plant surveillance network and assists with offshore surveillance and capacity building activities in the Asia-Pacific region

Duties

The Job

Key duties of the role will include but are not limited to:

- assisting with the operational planning of NAQS plant health survey design and delivery,
- managing NAQS staff to deliver on program outcomes,

- providing field surveillance and botanical diagnostics for weeds and hosts with potential agricultural and/or environmental impacts. A focus on the early detection of new weeds or hosts in northern Australia would be beneficial
- managing data acquired through field survey activities and contributing to the timely preparation of reports,
- contributing to the development of NAQS plant health surveillance policy including the revision of target lists,
- liaising and collaborating with key stakeholders including government and industry Traditional Owners and Indigenous Ranger groups
- effectively communicating biosecurity related information to a range of audiences.

Eligibility

What we are looking for

Knowledge and experience

The successful applicant will have:

- Experience leading a small team.
- Knowledge in plant identification skills and experience, including specimen collection and identification of native and introduced species.
- Knowledge of the impacts of tropical and environmental weeds and an understanding of plant biosecurity threats in northern Australia would be well regarded.
- An understanding of planning, delivery, reporting and data management related to field work or surveillance design.
- A demonstrated capacity to communicate effectively with diverse stakeholder groups which may include government representatives, farmers, traditional owners, ranger groups and other landholders.
- An understanding or the ability to develop an understanding of the policy framework that supports northern biosecurity risk management.
- Experience applying Work Health and Safety principles in office and field-based contexts, particularly in regional and remote areas.

Notes

Mandatory qualifications

A tertiary qualification in the area of biological science, environmental science or agriculture and demonstrated relevant experience

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

To Apply

Position Contact	Callum Fletcher, 0423453577
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0764526

Department of Agriculture, Fisheries and Forestry

Closing Date: Wednesday 12 November 2025

Plant and Live Animal Exports, Animal Welfare and Regulation
Plant Exports Branch Assessment Services Exports

Job Title	Export Assessment Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$77,728 - \$84,619
Future Merit Locations	Adelaide, Brisbane, Melbourne, Perth, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 4
Position Number	2025/3627
Agency Website	https://www.agriculture.gov.au

Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

Who we are

The Plant and Live Animal Exports, Animal Welfare and Regulation Division supports Australian agriculture industries and the government through development of animal welfare policy for export and domestic issues; management of policy, operations and certification for the export of live animals, animal reproductive material, plants, and plant products; management of the government priority to phase out live sheep exports; and we foster regulatory stewardship across export related functions.

The Plant Export Operations Branch (PEOB) facilitates trade and market access through the development of technical operational phytosanitary export inspection and certification policies. The branch does this by developing and implementing policies and guidance materials that ensure Australian horticulture, grain and other plant-based exports meet Australia's export legislation, international obligations and importing country conditions. The branch has a key role in advancing Australia's market access priorities by actively engaging in overseas market access negotiations. The branch works with all participants in the export pathway to continuously improve the export framework and ensure expert advice and support is available to the horticulture and grain export industries. In addition, the branch administers the development and training of authorised officers to conduct inspections.

Assessment Services Exports manages the assessment and issuance of export permits and associated certification under the Export Control Act 2020 for a range of food and plant related commodities. Assessment Services Exports staff are office based and have daily interactions with external clients such as brokers, agents or exporters either in person, by telephone and/or online. Assessment Services Exports staff utilise several departmental systems and databases to carry out their duties.

Duties

The Job

The duties will include but not limited to the following:

- Assess and review requests for export permits for a range of agricultural products using departmental systems, ensuring compliance with legislative and regulatory requirements.
- Provide outstanding client service at the front counter, delivering assistance and support directly in the office. Front counter service currently operates from 8:00am to 5:00pm in Melbourne, and 8:00am to 4:00pm in other locations.
- Respond to client inquiries via the department's contact numbers including the 1800 number and email, managing issues and resolving complaints professionally to ensure a positive client experience.
- Work effectively within a team environment, developing and maintaining productive working relationships to achieve business objectives.
- Seek guidance from supervisors and other subject matter experts on complex or technical issues as required.
- Perform a range of administrative tasks and contribute feedback to improve processes and service delivery.

Please note:

- Employees will be required to work 7.5 hours per day within the department’s span of hours (6:30am to 6:30pm, Monday to Friday) to meet operational requirements.
- Hybrid working arrangements are available once probation and required competence levels are achieved, balanced with in office requirements to support front counter and span of hours coverage.
- Employees may be required to work overtime or perform restriction duties, including on weekends and public holidays. Payment for these duties will be in accordance with the provisions of the relevant Enterprise Agreement. Overtime and restriction allowances are payable for work performed outside standard hours, including weekends and public holidays.

Eligibility

What we are looking for

Knowledge and experience

- Understanding or the ability to gain an understanding of the Australian agricultural export supply chain, including relevant legislation, regulation, and systems.
- Demonstrated experience in client or customer service.
- Experience in reviewing and/or assessing information sources, including complex data sets, and using that information to make sound decisions.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six-month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths>

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Jahn Giolitto, 0434 568 168
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0764497

Australian Federal Police

Closing Date: Wednesday 12 November 2025

Job Title	Criminal Intelligence Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$107,559 - \$127,101
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6; Executive Level 1
Position Number	15443
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15443/>

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the [AFP Enterprise Agreement](#)
- Flexible and hybrid working arrangement that provides work/life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Intelligence is integral to AFP criminal investigations in Australia and abroad. AFP Intelligence provides a consolidated picture of transnational serious organised crime and national security threats, contributes to identifying priorities, and informs decision making.

Criminal Intelligence Analysts are senior intelligence practitioners who work within intelligence teams in close partnership with investigators to achieve tangible outcomes against Australian and international criminal threats.

Criminal Intelligence Analysts lead the complex analysis of collected and collated information to produce and disseminate intelligence which influences organisational decision-making at all levels.

Criminal Intelligence Analysts communicate effectively and with influence with a range of stakeholders to achieve intelligence and operational outcomes. The appointee will be provided professional development opportunities and in turn be expected to guide and mentor junior members.

Criminal Intelligence Analysts contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and AFP Governance Instruments.

What will you do?

As a Criminal Intelligence Analyst you will:

- Identify, interpret, and evaluate information to conduct assessments that deliver on a specified user requirement.
- Use critical thinking skills to analyse information.
- Confidently articulate complex matters clearly and concisely in a manner appropriate to the audience.
- Build and sustain relationships internally and externally, proactively identify opportunities of mutual benefit, and anticipate and be responsive to internal and external client needs.
- Coach and/or mentor developing AFP intelligence practitioners.
- Maintain your knowledge and understanding of the intelligence environment, and relevant Commonwealth legislation.
- Demonstrate self-awareness and a commitment to personal development.
- Apply your proven record of ethical behaviour and demonstrated commitment to AFP Values in the workplace.

Eligibility

Essential Requirements

- A willingness to obtain a minimum Negative Vetting 2 (NV2) security clearance and for some roles, Top Secret Privileged Access (TS-PA).
- Applicants must be Australian citizens at the time of application.
- Formal tertiary or vocational qualification in intelligence, criminology, criminal justice or analytical/research fields.

Additionally, applicants must demonstrate:

- A proven ability to apply an in-depth understanding of intelligence analysis to produce high-level intelligence products and services for applicable stakeholders
- A proven ability to communicate effectively and with influence, both written and orally.
- Advanced research and analytical skills, including the application of Structured Analytical Techniques.
- A demonstrated ability to coach and mentor others.

Desirable Requirements

- At least five years of intelligence experience in a government or commercial environment.
- Law enforcement or national security intelligence experience will be highly regarded.

Notes

- This role is located in Canberra and applicants are expected to be based in Canberra.
- Positions may be filled at the Band 6 to 7 level, within the Intelligence Broadband 6-7, depending upon the skills and experience of the successful candidate.
- This role attracts a composite allowance in recognition of expanded working hours, normal patterns of attendance and shift patterns (such as afternoon shifts, weekends and Designated Public Holidays) that are required under the Operations working pattern. In accordance with the [AFP Enterprise Agreement](#), an employee who is required to work in accordance with the Operations working pattern will receive a Core Composite of 22% in addition to their base salary, which will count as salary for superannuation. The Commissioner has the authority to remove a composite from a role.
- AFP employees will receive a 4% increase to their base salary effective from 9 December 2025

Commitment to Diversity and Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Jeremy, 02 5126 3905
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15443/

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Federal Court of Australia

Closing Date: Wednesday 12 November 2025

Corporate Services

Job Title	Senior Property Officer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	\$110,115 - \$120,025
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	0883-10-25
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

<https://www.fedcourt.gov.au/about/employment>

Position Overview

The position of Senior Property Officer is responsible to the assistant Director Property for the delivery of the FCA Entity’s national property management initiatives. The purpose of the role is to assist with the development and application of policies, procedures and practices that are aligned with the Courts and Corporate Service’s Corporate Plan and are consistent with Commonwealth legislation and Australian property industry standards.

The position will also deliver the Entity's national property initiatives with respect to facilities and asset management, contract management, sustainability and minor works as required (Entity’s property related capital works program).

Duties

Major Activities

The Senior Property Officer is responsible for leading the facilities, asset and minor works across Australia to deliver the following outcomes:

- Providing assistance to the Assistant Director of Property in the provision of strategic property, facilities and accommodation advice
- Participate in the development, implementation, and maintenance of policy, systems and procedures facilities management and minor works activities of the FCA Entity;
- Managing contractors, consultants and other property industry professionals in the provision of service to the FCA Entity;
- Drive sustainability initiatives being accountable for the Courts Sustainability Management Plan
- Work across multiple stakeholders to develop the Courts understanding of its emissions footprint and to work with the Courts Property Services Provider to improve emissions reporting and implementation of emission reduction initiatives.
- Oversight and drive the delivery of minor works and initiatives aligned with the FCA Entities sustainability strategy and drive sustainability practice awareness.
- Minor Works management of building construction, fit out alterations and relocations including related contracts as required for the delivery of the Entity's national capital works program;
- Consulting, negotiating and networking with senior managers, the judiciary and general staff of the organisation, and externally with property professionals, consultants and other government agencies on property and accommodation matters;
- Preparation and review of minor works briefs for architects and services consultants;
- Preparation and review of project and contract documentation for facilities and minor works;
- Management of Property Operating budgets including drafting budget, oversight of accruals, and expenditure;
- Oversee a team of three direct reports (2 x Property Officer and Minor Works Officer);
- Contract management of the Courts Property Service Provider (PSP) appointed by the Commonwealth to deliver Property and Leasing Services; and
- Coordinate and manage the transition in activities of the PSP including the preparation of documentation needed to facilitate such transitional arrangements – Currently underway.

Eligibility

Selection Criteria

Intending applicants must obtain the Position Information Package before submitting an application. This details the responsibilities of applicants in applying for this position.

To be considered for the role, all applicants must provide a written response, as part of their application, addressing the following criteria:

- Experience and understanding of Property and Facilities Management incorporating:
 1. Property management;

2. Commonwealth Sustainability requirements;
3. Asset and lifecycle management;
4. Capital works management;
5. Scope of Works development;
6. Procurement processes of facilities and minor works vendors;
7. Coordination of property related professional disciplines;
8. Contract management; and
9. Knowledge and appreciation of the Commonwealth's environmental management policies.

- Demonstrated sense of timeliness and an ability to balance competing priorities, maintain high work standards and meet deadlines.
- Demonstrated client service background and the ability to develop strong relationships with internal and external stakeholders.
- Well developed written and oral communication skills, including negotiation and representational skills, together with an ability to prepare comprehensive business cases, technical reports and briefing material.
- An appreciation of, and a proven ability to participate in, an accrual accounting and Government budgetary environment.
- Demonstrated experience in managing a small team of staff.
- Strong knowledge of and commitment to the principles of industrial democracy, equal employment opportunity, work health and safety, and privacy.

Formal Qualifications

Degree and/or 5 years' experience in a relevant field e.g. Property/Facilities Management.

Notes

How to Apply

To apply for this position please click on the "apply now" button on the Federal Court website (www.fedcourt.gov.au)

To be considered you will need to upload a comprehensive statement of claims against the selection criteria and attach an up-to-date resume.

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship;

2. Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;
3. Successful applicants engaged into the APS will be subject to a probation period

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability. First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Andrew Heath, 02 8099 8496
Agency Recruitment Site	https://www.fedcourt.gov.au/about/employment

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Defence

Vacancy VN-0764377

Department of Defence

Closing Date: Wednesday 05 November 2025

Defence Science and Technology Group
Research Technology and Operations

Job Title	Leader Electronics Fabrication
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$120,303 - \$135,701
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	
Position Number	DSTG/08426/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=40C8CD53-464C-31B1-171E-E44DE0325767>

Duties

The Role

DST Group have a position available within Research Technology and Operations (RTO) Division, Research Engineering (RE) branch. We are looking for a Discipline Lead for our Electronic Fabrication discipline in South Australia. The Discipline Leader will be responsible for the leadership of technicians and technical professionals delivering an advanced capability to DST. They will use their specialised expertise to apply and develop innovative research engineering techniques to ensure that DST remains at the forefront of research and development.

The leader is required to manage the safety and quality requirements of the team and are accountable to plan and manage a range of human, financial and physical resources including a modern dynamic electronics manufacturing facility consisting of:

- Semi-automated surface mount assembly equipment.
- A range of supporting electronic manufacturing capabilities.
- A fully automated surface mount assembly line including automatic stencil printer, advance pick-and-place machine and reflow oven.

The Leader - Electronic Fabrication will be expected to apply their knowledge and experience in Electronic manufacturing technologies to lead the development of Electronic Manufacturing Capability across Research Engineering to produce Prototype and Engineered electronic products that directly contribute to wider research activities within DSTG as well as the wider defence community and other governmental departments.

They will provide oversight to their domain of expertise, with the following key responsibilities:

- Accountable for managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes.
- Accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees.
- Oversee and manage scientific developments and the application of resources to meet defence's strategic needs.
- Manage the enhancement of capabilities, information, knowledge and the transition of staff skills to meet project needs.
- Apply expertise in a specialised field of science and a broad understanding of the domain knowledge to lead and undertake research activities.
- Understand application of work to the operational environment to provide advice to senior management and stakeholders.
- Facilitate appropriate direction for the team by clearly communicating goals and objectives.
- Liaise and negotiate with stakeholders to recognise their priorities and develop solutions to meet their needs and expectations.
- Diagnose a range of science and technology issues from a defence and scientific perspective and implement solutions.
- Interpret and translate information between clients, collaborators, customers, Australian Defence Force personnel, senior management and scientific teams to align strategic goals and project outcomes.

About our Team

Research Technology and Operations (RTO) Division has a workforce of engineers, technicians, computer scientists and other professional staff who deliver a wide range of highly specialised research capabilities and innovative solutions which underpin the operational capability of DST.

RTO's work areas undertake a broad, on demand and dynamic array of functions to keep DST at the forefront of research and development.

RTO's work areas include:

- Scientific computing and DST's eResearch strategy.
- Development and acquisition of a world-class secure High Performance Computing (HPC) Capability for advanced modelling and simulation.
- Nationally recognised and unique research engineering capabilities.
- Specialised research safety, resource management and security services to assure sovereign S&T capabilities for Defence; and,
- Development and implementation of DST's research infrastructure strategy.

Research Engineering (RE) branch provides integrated, multi-disciplined, leading edge, rapid response and innovative scientific engineering capability to the Defence S&T program. RE provides professional and advanced manufacturing to DST to enable delivery of products, prototypes and models for research, development and experimentation. RE fuses talented professional engineering and technical staff with world's best design software and cutting edge fabrication capabilities. Through design, fabrication and prototyping, RE facilitates the transition of applied research to industry for production of military capability.

RE is dedicated to collaborating closely with DSTG researchers while providing valuable support to Defence and National Security operations and provides capabilities across six functional areas: Electronic and Software Engineering; Electronic Fabrication; Micro and Nano Engineering; Mechanical Fabrication; Mechanical Engineering; and Scientific Applied Imaging. Certified to the IOS9001 Quality Management System, RE provides consistent fit for purpose engineering solutions and the application of best business practices.

Our Ideal Candidate

We are seeking applicants who have a technical background in electronic manufacturing. The right person will have an in depth understanding and appreciation for the intricacies of electronic manufacturing and fabrication. They will ideally be formally qualified in an aligned technical trade or academic discipline or will have significant practical experience.

They will have experience leading teams and managing projects with an emphasis on delivery of quality outcomes whilst ensuring safe work practices are maintained. The leader will provide support and guidance to the team to ensure they are sensitive to Defence strategic direction and equipped to excel in their capabilities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Mandatory Qualifications:

The S&T5/EL1 Senior Technologist/Technician - Platform Systems position requires:

- Academic qualifications in one or more of the following related fields of research; or
- Relevant vocational qualifications; or
- Relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020

Division 31 – Biological Sciences

3199 Other Biological Sciences

Division 34 – Chemical Sciences

3403 Macromolecular & Materials Chemistry

Division 40 – Engineering

4001 Aerospace Engineering

4015 Maritime Engineering

4016 Materials Engineering

4017 Mechanical Engineering

4099 Other Engineering

Division 46 – Information & Computing Sciences

4602 Artificial Intelligence

Division 49 – Mathematical Sciences

4901 Applied Mathematics

Division 51 – Physical Sciences

5103 Classical Physics

5104 Condensed Matter Physics

Notes

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The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Shyam Mehta, 08 8393 4657
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=40C8CD53-464C-31B1-171E-E44DE0325767

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Defence

Vacancy VN-0764503

Department of Defence

Closing Date: Wednesday 12 November 2025

Inspector-General of the Australian Defence Force
Office of the Inspector-General of the Australian Defence Force

Job Title	Audit Program Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$86,887 - \$93,066
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	IGADF/08627/25
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=207EE7BE-9DCC-E1A1-C9D8-E44F0A419A37>

Duties

The Role

Your role:

- Perform complex tasks and activities, including, but not limited to, drafting military justice audit programs and assisting in development of annual audit schedules.
- Contribute to the preparation and maintenance of comprehensive audit planning documentation and information, including calendars and Objective file structures.
- Liaise effectively with internal and external stakeholders to facilitate and support audit planning requirements.
- Provide administrative support to the Operations team across all aspects of the audit cycle. Coordinate the processing of military justice surveys to ensure data integrity and timely delivery.
- Work to agreed priorities and outcomes that support the delivery of procedural, operational, administrative and business support activities across Defence.
- Accountable to respond to complex operational, procedural, administrative and business support related enquiries and apply the skills, knowledge and experience necessary to provide advice and services.
- Identify and interpret relevant legislation, work practices, procedures and policies and apply these to the work area.

- Explain and apply the operational, technical and resources requirements of an activity and assist in the coordination, delivery and reporting of that activity. Work collaboratively, operate as an effective team member, and provide constructive feedback.
- Build and sustain relationships with team members, stakeholders, and actively participate in teamwork and group activities.
- Progress work to meet business objectives, recommend solutions for issues impacting on the achievement of desired outcomes and seek advice and guidance on more complex issues.

The position is on site - Based in Canberra.

Working from home options - i.e. 2 days at home and 3 days in the office.

About our Team

The Office of the Inspector-General of the Australian Defence Force (IGADF) has an exciting opportunity for a motivated and professional candidate to join the Directorate of Military Justice Performance and Review (DMJPR). The DMJPR assists the IGADF to provide the Chief of Defence Force with a mechanism for audit and review of the military justice system, independent of the ordinary chain of command, by conducting performance reviews of the military justice system, including internal audits, in accordance with section 110C of the Defence Act 1903. This position provides critical support in the planning and coordination of IGADF military justice audits conducted across Defence units throughout Australia.

Our Ideal Candidate

Our ideal candidate:

- Well-developed verbal and written communication skills, with the ability to convey information clearly and effectively to a range of stakeholders.
- Superior organisational skills, with proven ability to manage priorities, adhere to deadlines, and perform optimally under pressure.
- Strong attention to detail, ensuring accuracy and quality in all tasks undertaken.
- Proficient in the use of Microsoft Excel, Word and PowerPoint, with demonstrated experience in leveraging these tools to support business objectives.
- Advanced stakeholder engagement skills, with a track record of building and maintaining productive relationships.
- Exemplary character and background to work in an integrity and oversight organisation.
- Demonstrated experience in handling discreet, sensitive matters and maintaining confidentiality at all times.
- Ability to work collaboratively and effectively as part of a small, high performing team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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About the Department of Defence

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To Apply

Position Contact	Allisha Kelly, 02 5109 7791
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=207EE7BE-9DCC-E1A1-C9D8-E44F0A419A37

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Health

Vacancy VN-0764399

Aged Care Quality and Safety Commission

Closing Date: Wednesday 12 November 2025

ACQSC Sector Capability and Regulatory Strategy
SCRSD Data Analytics and Intelligence Data, Analytics and Intelligence

Job Title	Data Governance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA, Darwin NT
Salary	\$96,503 - \$108,869
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Work from Home or On Site
Classification	APS Level 6
Position Number	20051756, 20051757
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=E64EA122-AC96-4924-B7EF-E44DE449AF8F>

About the Team

The Data, Analytics and Intelligence (DAI) Group supports the Aged Care Quality and Safety Commission’s role as the national regulator through high-value intelligence, analysis and data. The Group manages and analyses data from the aged care sector and regulatory activities to identify risks, monitor performance and inform responsive regulatory decisions.

DAI’s vision is to deliver timely, accurate and actionable insights that empower the Commission to manage risk and ensure older Australians receive the quality of care they deserve.

About the Role

The Data Governance Officer is responsible for coordinating and implementing effective data management and governance practices across the Commission. The role works closely with business areas and data stewards to ensure data is trusted, secure, and accessible for operational and strategic initiatives.

Working under limited direction, the position applies specialist expertise and sound judgement to enhance data quality, compliance and accessibility, supporting the Commission's data maturity and strategic priorities.

Duties

Reporting to the Assistant Director, your main responsibilities will be:

- Contribute to the development and implementation of the Commission's Data Management Framework and associated governance activities.
- Lead engagement across the organisation to embed best practice data management and identify opportunities for improvement.
- Develop and maintain artefacts, tools, and documentation supporting data governance and data quality.
- Provide guidance and input on policies and procedures that strengthen data stewardship, integrity and compliance.
- Engage with stakeholders to ensure accuracy, quality and accessibility of data and metadata.
- Promote data literacy across the Commission through documentation, training materials and user support.
- Support the ongoing improvement of data management maturity and alignment with corporate and strategic objectives.

Eligibility

- Strong understanding of data governance and management principles, frameworks and methodologies.
- Experience with data cataloguing, metadata management and facilitating data discovery.
- Strategic thinking and sound judgement with an ability to align work to organisational goals.
- Proven ability to deliver high-quality outcomes, manage competing priorities and adapt to change.
- Collaborative approach to building productive working relationships and promoting a positive team culture.
- Excellent communication skills with the ability to convey complex information clearly and persuasively.
- Upholds APS Values and demonstrates initiative, accountability and integrity.
- Baseline security clearance (or ability to obtain one).

Notes

- Salary offered will be between \$96,503 - \$108,869 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.

- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.
- Successful candidates must be willing to undertake a pre-employment screening

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600 words, including what strengths you would bring to the role, and a copy of your CV.

You are encouraged to refer to the STAR model in the [APSC Cracking the Code](#) when preparing your response to the one-page pitch in your application. Where relevant, please also consider the [Integrated Leadership System \(ILS\) APS6 profile](#) with your response.

Please complete the application and submit by **Wednesday 12 November 2025 and 11:30 PM AEDT**.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Adam Walsh by emailing adam.walsh@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

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About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

To Apply

Position Contact	Adam Walsh, 02 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=E64EA122-AC96-4924-B7EF-E44DE449AF8F

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Health

Vacancy VN-0764232

Department of Health, Disability and Ageing

Closing Date: Monday 15 December 2025

Job Title	Health Technology Assessment Advisory Committee Vacancies 2025
Job Type	Part-Time, Non-Ongoing
Location	Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - NSW NSW, Various locations - TAS TAS, Various locations - QLD QLD, Various locations - VIC VIC, Various locations - ACT ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Statutory Appointment
Position Number	25-HTA-30109
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Department of Health, Disability and Ageing is seeking expressions of interest from suitably qualified and experienced individuals who would like to be considered for upcoming committee member vacancies on national health technology assessment (HTA) committees and sub-committees including:

- [Medical Services Advisory Committee](#) (MSAC)
- MSAC [PICO Advisory Sub-Committee](#) (PASC)
- MSAC [Evaluation Sub-Committee](#) (ESC)
- [Pharmaceutical Benefits Advisory Committee](#) (PBAC)
- PBAC [Drug Utilisation Sub-Committee](#) (DUSC)
- PBAC [Economics Sub-Committee](#) (ESC)
- PBAC Nutritional Products Working Party (NPWP)
- [Medical Devices and Human Tissue Advisory Committee](#) (MDHTAC)
- [Expert Clinical Advisory Groups](#) (ECAGs); and
- Consumer and industry member vacancies

Duties

These HTA committees provide independent expert advice to the Minister for Health and Ageing and Minister for Disability about the comparative safety, clinical effectiveness and cost effectiveness of medicines, and medical services and other medical products. The HTA Committees play an important role in ensuring our health system meets the needs of the community.

Applications for committee membership are welcome from individuals with a **broad range of medical, health economic, consumer, other HTA related and clinical expertise**. This includes (but not limited to):

1. [Registered medical practitioners](#):

- Medical Oncology
- Haematology
- Endocrinology
- Cardiology
- Genomics and Genomic Testing
- General Practice
- Rheumatology
- Paediatric medicine
- Surgery (all sub-specialities)
- Nuclear Medicine

- Radiology
- Radiation Oncology
- Pathology (all sub-specialities)
- Epidemiology, Biostatistics, Health Economics
- Clinical Pharmacology
- Prostheses/implanted medical devices

2. Scientific and professional:

- Pharmacy
- Pharmacology
- Clinical epidemiology/pharmacoepidemiology
- Biostatistics
- Public health/Population screening
- Health data analysts
- Health economics
- Dietetics

3. Consumer, patient and industry representation.

Eligibility

Notes

Further information on these opportunities is provided in the applicant pack attached to this job.

This contains advice on the estimated time commitment, remuneration, selection criteria and how to lodge an expression of interest. For further information please contact HTA.EOI@health.gov.au

Expressions of interest must be received by no later than 11:30 pm (AEDT) on Monday, 15 December 2025.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	HTA.EOI@health.gov.au, HTA.EOI@health.gov.au
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0764452

Department of Industry, Science and Resources (DISR)

Closing Date: Wednesday 12 November 2025

Job Title	Assistant Manager - Financial Reporting
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC
Salary	\$122,235 - \$129,811
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	1961_10/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

About the team

The Financial Reporting, Taxation and Treasury team within the Financial Management Branch is responsible for the department's external financial reporting obligations, taxation compliance, and cash management functions.

Our ideal candidate

This position requires a motivated individual with a positive and professional attitude, who can balance time effectively to deliver on time-critical tasks, while also contributing to process improvements.

The successful candidate will hold a bachelor's degree (or higher) in commerce or accounting and will be able to demonstrate experience and/or the capability in the following areas:

- Preparation of financial statements and audit work papers
- Preparation of financial reporting to the Department of Finance
- Ability to interpret accounting standards and write accounting position papers
- Strong written and verbal communication skills to deliver key messages across a range of stakeholders
- Ability to work under pressure and prioritise tasks to meet tight deadlines
- Ability to manage and deploy resources for the purpose of achieving business outcomes

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

Key duties of the Assistant Manager, Financial Reporting include:

- Preparation of administered or departmental financial statements.
- Preparation of monthly and annual actuals reporting to Department of Finance.
- Ledger management activities.
- Working collaboratively with key stakeholders such as ANAO, business partners and external budgets
- Providing technical accounting advice.
- Mentoring and managing a small team.

Eligibility

Tertiary qualification in Commerce/Economics/Accounting or similar. CFA, CA, CPA or equivalent qualification is highly regarded.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

The department does currently offer flexible work opportunities for many roles. This vacancy is ACT - Industry House based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Beth Sheargold, 02 6102 9064
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0764487

Department of Industry, Science and Resources (DISR)

Closing Date: Thursday 20 November 2025

Chief Operating Officer
Property & Place

Job Title	General Manager, Property & Place
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements will be negotiated with the successful candidate.
Classification	Senior Executive Service Band 1
Position Number	1967_10/25
Agency Website	https://www.industry.gov.au/

Job Description

<https://careers.industry.gov.au/en/job/>

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- growing innovative and competitive businesses, industries and regions
- investing in science and technology
- strengthening the resources sector.

Globally competitive industries are important contributors to Australia's economic growth and productivity. Jobs and prosperity can be secured through competitive businesses and industries and opening new markets for Australian resources. The department works closely with industry, businesses, the science community, and other stakeholders to help build a globally confident and outward looking Australian economy through supporting science and commercialisation; growing business investment and improving business capability; and simplifying doing business. For more information about the department please refer to our website www.industry.gov.au.

Duties

As a General Manager, you will:

- lead a branch that enables the department to deliver a safe, resilient, and productive workplace
- manage the department's properties and facilities to align with its priorities, ensure operations can continue in the event of emergencies or business disruptions and supports a culture of belonging
- oversee a national property portfolio of over 60 locations, managing leasing, operations, projects, facilities, net zero initiatives, and strategies for organisational efficiency
- oversee our network of seven state offices and the implementation of the department's inclusion strategy
- staff have a safe, resilient, and productive work environment.

Within the Chief Operating Officer (COO) Division, the Property and Place Branch ensures that place, people, and community are at the forefront.

Our ideal candidate will have highly developed analytical and problem-solving skills and be an excellent communicator. They will be an outstanding people leader, able to work effectively with diverse staff and a wide range of stakeholders. They will have high integrity, sound judgement, and strong organisational skills.

We are seeking a candidate with:

- a track record of leading complex, multi-stakeholder projects to successful delivery in large organisations
- outstanding stakeholder engagement and collaboration skills, with a solution-oriented mindset and ability to engender trust and respect
- experience leading, managing and mentoring staff, developing team culture and a strong focus on results
- resilience, self-motivation, and ability to manage a broad workload of competing priorities within a dynamic environment
- strong written and verbal communication skills, with the ability to communicate complex information to different audiences
- strong leadership credentials, complemented by a commitment to integrity and probity, and the ability to solve complex issues to enhance organisational efficiency and effectiveness.

Experience in leasing, facilities and financial management, property strategy, property sustainability, emergency response, or Whole-of-Australian-Government property procurement is highly valued. We encourage applications from diverse backgrounds and experiences.

Eligibility

You must be an Australian citizen and be able to obtain and maintain a Baseline security clearance.

Applications from Aboriginal and Torres Strait Islander people, people with disability and people with Cultural and Linguistic diversity are highly encouraged to apply because your diverse experiences, perspectives, and backgrounds will strengthen our service delivery, productivity, capability and innovation.

Your application must be completed online and contain:

- your current CV including the contact details of 2 referees, and
- a pitch explaining how your skills, knowledge, experience and qualifications make you the best candidate for the position.
- your pitch should contain no more than 750 words, consider the APS SES Band 1 capabilities and align to the key duties above.

Your application must not contain any classified or sensitive information. This includes in your application response CV and any other documents. The selection panel may not consider applications containing classified information.

Notes

The successful candidate will be required to establish their work base at Industry House, 10 Binara Street, Canberra, ACT 2601.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

Interviews are expected to be held week commencing 15 December 2025.

For more information regarding this opportunity, please contact Casey Millward, Chief Operating Officer, on 6243 7530 or via email on casey.millward@industry.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they

recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Casey Millward, 02 6243 7530
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Prime Minister and Cabinet

Vacancy VN-0764444

Department of the Prime Minister and Cabinet

Closing Date: Wednesday 12 November 2025

Defence and Veterans' Service Commission
Inquiries and Legal Inquiries

Job Title	Director, Inquiries, Defence and Veterans' Service Commission
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$147,052 - \$175,016
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be considered
Classification	Executive Level 2
Position Number	PMC/2025/132
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

About the Defence and Veterans' Service Commission

The [Defence and Veterans' Service Commission](#) (DVSC) provides independent oversight and evidence-based advice to government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members.

The Australian Government established the DVSC as a new Non-corporate Commonwealth Entity (NCE) on 29 September 2025 in response to the key recommendation of the Final Report of the Royal Commission into Defence and Veteran Suicide.

Key functions of the DVSC include:

- monitoring, inquiring and reporting on issues relevant to suicide and suicidality for serving and ex-serving ADF members
- monitoring, inquiring and reporting on the implementation of the Government's response to the recommendations of the Defence and Veteran Suicide Royal Commission

- improving supports for serving and ex-serving ADF members
- working with coroners to understand issues contributing to Defence and veteran deaths by suicide, and
- promoting an understanding of suicide risks and wellbeing for Defence members and veterans, including through engaging with people with lived experience.

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem now and into the future.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion. A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants can familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

The Director of Inquiries will lead a small team to support the Commissioner's statutory inquiry functions into matters relating to systemic reforms to improve suicide prevention and wellbeing for serving and ex-serving ADF members, and undertake the Counsel assisting role. The DVSC will conduct inquiries, including special inquiries, that may be initiated by the Commissioner or requested by the Minister. The process of conducting an inquiry may involve information-gathering, public and/or private hearings, and the preparation of inquiry reports and recommendations. As Counsel assisting, the Director may develop investigation strategies, present evidence, examine witnesses, instigate the use of coercive powers, coordinate parts of an inquiry, and make submissions.

Located in the Inquiries and Legal branch of the DVSC and reporting to the Assistant Commissioner Inquiries and Legal, the Director will lead and support the Commissioner's inquiry functions in line with agency procedures, including supporting the operation of public and private hearings, using information-gathering powers to collect and analyse evidence and data, engaging with stakeholders and witnesses, and preparing high quality documents including papers, legal notices, voluntary and compulsory information requests, correspondence, reports, and briefs.

Duties

Our Ideal Candidate

We are looking for a skilled and motivated Director of Inquiries who has substantial contemporary, relevant knowledge and experience in a relevant area of law with:

- Experience in Counsel Assisting roles, or in conducting inquiries and investigations
- Ability to quickly learn and apply the DVSC's legislation (currently Part VIIIIE of the Defence Act 1903), and other legislation relevant to inquiries function
- Demonstrated ability to build and lead a high performing inquiry or investigative team
- Excellent written and verbal communication skills
- Well-developed planning and organisational skills for building capability and meeting deadlines
- Ability to work under pressure, excellent interpersonal skills and the ability to persuade, think creatively and deliver a highly professional and impartial inquiry function
- High standards of professional and personal integrity
- Ability to build and maintain effective working relationships with internal and external stakeholders, and to conduct inquiries in a professional, trauma-informed and respectful manner across diverse stakeholder groups, including with people with lived experience of suicide and suicidality.

Qualifications / Experience

The following is **required**:

- Must have a Bachelor of Laws degree (or equivalent) from a recognised Australian tertiary education provider
- Admission as a legal practitioner of the High Court or the Supreme Court of a State or Territory of Australia
- Hold, or be able to obtain, an unrestricted practicing certificate.

The following will be **highly regarded**:

- Experience in the use of coercive powers
- An investigatory or advocacy legal background.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At the DVSC to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.
- Due to the nature of work the DVSC undertakes, some roles may require staff to obtain and maintain a [WWVP registration card](#), as per the Working with Vulnerable People (Background Checking) Act 2011.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Recruitment DVSC, N/A
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0764445

Department of the Prime Minister and Cabinet

Closing Date: Wednesday 12 November 2025

Defence and Veterans' Service Commission
Inquiries and Legal Inquiries

Job Title	Assistant Director, Inquiries, Defence and Veterans' Service Commission
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$126,342 - \$143,993
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered
Classification	Executive Level 1
Position Number	PMC/2025/133
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

About the Defence and Veterans' Service Commission

The [Defence and Veterans' Service Commission](#) (DVSC) provides independent oversight and evidence-based advice to government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members.

The Australian Government established the DVSC as a new Non-corporate Commonwealth Entity (NCE) on 29 September 2025 in response to the key recommendation of the Final Report of the Royal Commission into Defence and Veteran Suicide.

Key functions of the DVSC include:

- monitoring, inquiring and reporting on issues relevant to suicide and suicidality for serving and ex-serving ADF members
- monitoring, inquiring and reporting on the implementation of the Government's response to the recommendations of the Defence and Veteran Suicide Royal Commission
- improving supports for serving and ex-serving ADF members
- working with coroners to understand issues contributing to Defence and veteran deaths by suicide
- promoting an understanding of suicide risks and wellbeing for Defence members and veterans, including through engaging with people with lived experience.

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and capabilities and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion. A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants can familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

The Assistant Director, Inquiries will work as part of a small team, contributing to the Commissioner's statutory inquiry functions. The DVSC will inquire into matters relating to systemic reforms to improve suicide prevention and wellbeing for serving and ex-serving ADF members. The team will conduct inquiries, including special inquiries, that may be initiated by the Commissioner or requested by the Minister. The process of conducting an inquiry will involve information-gathering, hearings of the Commission in some cases, and the preparation of inquiry reports and recommendations.

Located in the Inquiries and Legal branch of the DVSC and reporting to the Director of Inquiries, the Assistant Director will lead and support the Commissioner's inquiry functions in line with agency procedures, including supporting the operation of public and private hearings, using information-gathering powers to collect and analyse evidence and data, engaging with stakeholders and witnesses, and preparing high quality documents including papers, legal notices, voluntary and compulsory information requests, correspondence, reports, and briefs.

The Assistant Director will also provide leadership and guidance to staff members.

Duties

Our ideal candidate

The occupant of this role demonstrates integrity, independence and compassion while delivering the work of the Commission and:

- Experience in conducting or managing inquiries, investigations, hearings, or compliance functions involving complex, sensitive or confidential materials
- Ability to quickly learn and apply the DVSC's legislation in relation to the Commissioner's inquiries function (currently Part VIIIIE of the Defence Act 1903), and other relevant legislation

- Excellent analytical, research and problem-solving skills with sound judgement in interpreting legislation, policy and evidence
- Excellent written and verbal communication skills, with the ability to produce clear, persuasive and accurate information and reports
- Ability to lead APS staff conducting and supporting sensitive inquiries, investigations, and hearings by providing guidance, direction and quality assurance
- Ability to build and maintain effective working relationships with internal and external stakeholders, managing engagements, including hearings, in a professional, trauma-informed and respectful manner
- Contribute to continuous improvements by identifying trends, developing guidance materials, and promoting best-practice across the team's activities
- Commitment to the APS Code of Conduct and APS Values and to uphold the independence and impartiality of the DVSC.

Qualifications / Experience

The following is **required**:

- Relevant professional experience and/or tertiary qualifications in one or more relevant capability areas, such as law, regulation, public policy, government investigations or similar.

The following is **highly regarded**:

At least 3 years' relevant professional experience. Relevant experience includes:

- Working within a regulatory or oversight context as an investigator or assisting with complex projects, investigations, inquiries or reviews.
- Drafting complex reports and/or crafting recommendations for improvement.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At the DVSC to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

- Due to the nature of work the DVSC undertakes, some roles may require staff to obtain and maintain a [WWVP registration card](#), as per the Working with Vulnerable People (Background Checking) Act 2011.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

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To Apply

Position Contact	Recruitment DVSC, N/A
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0764508

Australian Securities and Investments Commission

Closing Date: Tuesday 04 November 2025

Job Title	Cyber Security Business Analyst
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	\$152,074 - \$158,666
Future Merit Locations	Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	50% in-office fortnightly attendance
Classification	Executive Level 2
Position Number	ASIC/1891631
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_organid=16529&in_jnCounter=226393973

Duties

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

ASIC's Business Analysis team is currently seeking experienced Business Analysts to join their high-performing team and contribute to a range of strategic Cyber Security, Infrastructure and Data Governance projects.

- **Sydney or Melbourne location**
- **12 and 24 month fixed term positions available**
- **Salary from \$152,074 to \$158,666 (depending on experience) + 15.4 % superannuation**
- **Applications will close at 11:59pm AEDT, Tuesday 4 November 2025**

The team

The Digital, Data and Technology Portfolio Office provides a wide range of project and support services to ASIC. We are undertaking major technology projects that will transform our business and continue our significant technology transformation in several areas such as visualisation, mobility and cloud.

The role

As a Cyber Security Business Analyst, you will be responsible for leading key analytical activities to ensure successful project delivery. Responsibilities include high-level and detailed requirements elicitation and management, enterprise analysis, solution assessment, validation and analysis of both functional and non-functional requirements.

More specifically, you will:

- Collaborate with business SMEs, Cyber Security team and IT teams to analyse requirements and uncover underlying needs through stakeholder workshops and discussions.
- Document functional and non-functional requirements in clear, accessible formats such as business requirements documents or user stories tailored to diverse stakeholders including Cyber Security, Business, Executives, Designers, Developers and Testers.
- Rapidly develop an understanding of the technology landscape, business structure and strategic priorities to assess their impact on team deliverables.
- Support UAT preparation and system implementation activities, including the creation of user manuals and training materials as required.
- Demonstrate strong self-management and accountability in delivering outcomes aligned with ASIC's strategic priorities and team objectives.

About you

The ideal candidate for this role will be an experienced, proactive and detail-oriented Business Analyst professional who possess strong analytical and communication skills. They will excel at translating complex business needs into clear, actionable requirements and thrive working within a collaborative environment with both business and IT stakeholders.

In addition, you will have:

- Tertiary qualifications in Information Technology or a related discipline.
- Strong understanding of Systems Development Life Cycle (SDLC) and Agile delivery methodologies.
- Experience working in large, complex organisations with exposure to cyber security initiatives.
- Solid knowledge of security frameworks, concepts and controls.
- Demonstrated experience in infrastructure project delivery.
- Proven capability in application onboarding, access provisioning and lifecycle management.
- Familiarity with data governance platforms and practices.
- Experience implementing and managing Privileged Access Management (PAM) solutions.
- Understanding of Multi-Factor Authentication (MFA) technologies and enterprise integration.
- Awareness of AI-powered productivity tools and their application in business environments.
- Working knowledge of Governance, Risk and Compliance (GRC) frameworks.

Click 'apply' to start your application. Applications will close at 11:59pm AEDT, Tuesday 4 November 2025

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Indigenous Australians are encouraged to apply as well as applicants from all backgrounds and with different abilities.

We offer a range of **employee benefits** including:

- Attractive superannuation

- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click [here](#) to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our [website](#) or review our [Corporate Plan](#).

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Simeon Whitelake, N/A
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_organid=16529&in_jnCounter=2

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Treasury

Vacancy VN-0764520

Australian Securities and Investments Commission

Closing Date: Tuesday 11 November 2025

Job Title	Lawyer/Analyst
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Perth WA, Hobart TAS, Traralgon VIC, Adelaide SA, Canberra ACT, Darwin NT
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Perth, Hobart, Traralgon, Adelaide, Canberra, Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	APS Level 6
Position Number	1872909
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_organid=16529&in_jnCounter=226394481

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

Drive real change in Australia's financial sector by tackling regulatory challenges and supporting consumer protection in credit, banking, payments, debt management, and general insurance.

- **All locations considered**
- **Permanent position**
- **Salary from \$97,401 + 15.4% superannuation**
- **Applications close at 11:59pm AEDT, Tuesday 11 November 2025**

The team

The Credit, Payments & General Insurance team is primarily responsible for the regulation and supervision of the credit, payments, debt management, and general insurance sectors. The team coordinates strategic direction, industry knowledge and technical expertise for ASIC's work in these sectors, conducts analysis, research, proactive supervision, monitoring, and engagement, and provides specialist support to regulatory reform activities. The Indigenous Outreach Program (IOP) is also within the team, focusing on consumer protection issues for Indigenous consumers.

The role

As an **Analyst or Lawyer**, you will be responsible for:

- Identifying, assessing, and actioning regulatory issues across the sector to promote adherence with the law and better outcomes for consumers.
- Drafting regulatory instruments and documents, such as public reports at the end of thematic surveillance projects.
- Considering applications for relief from legislation, reviewing submissions, applying policy and precedents, and settling legal instruments to give effect to relief decisions.
- Utilising data to deliver priorities, including effective collection, management, analysis, and communication of insights.
- Liaising and engaging with internal and external stakeholders on regulatory issues and encouraging improvements in industry practice.
- Drafting clear, accurate analysis and advice on matters, with supervision on complex issues.
- Conducting research and analysis on emerging issues across the sector.
- Contributing to and writing reports, presentations and briefings for senior management and external stakeholders.

Duties

About you

You are a strategic thinker with strong analytical, investigative and research skills, able to communicate complex information clearly and persuasively. You thrive in a dynamic environment, building productive relationships and guiding others to deliver quality outcomes. Your ability to manage multiple projects and adapt to changing priorities ensures you consistently achieve results.

You will also have:

- Relevant tertiary qualification.
- Knowledge of, or the ability to readily acquire, regulatory and sector-related knowledge.
- Experience assessing, challenging, and authenticating complex information, and making sound regulatory judgements.
- Experience as an analyst, ideally gained in a corporate, consulting, government or academic environment.
- Strategic thinking, analytical, investigative and research skills, including data analysis and presentation.
- Experience managing relationships with industry and other stakeholders.

- Strong business writing and verbal communication skills.
- Ability to take a well-considered, forward-thinking, and planned approach, with agility and flexibility to change.
- Preferred: experience across credit, payments and general insurance sectors

About ASIC

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We offer a range of **employee benefits** including:

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- Additional leave entitlements
- 50/50 hybrid work-from-home model
- Flexible work arrangements
- Assistance for study and professional development

Click [here](#) to view ASIC's salary and benefits guide.

To read more about ASIC, visit our [website](#) or review our [Corporate Plan](#).

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

**View the position description for more information or click 'apply' to start your application.
Applications close at 11:59pm**

**Eligibility
Notes**

About the Australian Securities and Investments Commission

To Apply

Position Contact	Irina Sayer, +61299112337
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_organid=16529&in_jnCounter=2

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0764465

Australian War Memorial

Closing Date: Wednesday 12 November 2025

National Collection Collection Services

Job Title	Collection Services Officer - Preventive, Hazards and Analysis
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Campbell ACT
Salary	\$66,823 - \$72,837
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Teamwork Agreement
Classification	APS Level 3
Position Number	25-126
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

<https://www.awm.gov.au/get-involved/employment>

The Collection Services Officer role provides support for the Memorial's preventive, hazards and analysis programs, with a focus on integrated pest management (IPM), disaster and environmental monitoring. The role will also collaborate with the broader Collection Services team by performing collection care activities such as specialist cleaning of collection storage areas, assisting the textiles, paper, paintings, objects and, photographs, film and sound labs; assisting with preventive programs such as the Gallery Maintenance Program and Sculpture Garden Maintenance; physical movement of objects and artworks as required; contributing to the loans program; and contributing to the development and implementation of related policies and procedures.

Note: A good level of physical fitness is required for cleaning duties, packing, retrieval and storage of items and exhibition installation work. A driver's licence is essential.

Duties

- Under general direction undertake a range of collection management tasks across the Collection Services Section including:
 - Contribute to IPM across AWM sites including cleaning of collection spaces
 - Support environmental monitoring across all AWM sites and loan/exhibition programs
 - Data collection and assistance with comparative data analysis of environmental monitoring, incident occurrences and IPM reports
 - Contribute to the re-housing, survey, and basic conservation treatment of collection objects
 - Carry out packing, relocation and storage of collection items
 - Carry out preventive conservation tasks
 - Document collection management activities on the Memorial's collection management system
 - Administrative tasks relating to the preservation, storage and movement of objects, disaster supplies stocktake and ordering, and incident response.
- Assist with the installation of artworks and objects for exhibitions, displays, loans and gallery changeovers.
- Undertake and assist with display preparation of conserved items for exhibitions and loans.
- Liaise with internal and external stakeholders in relation to collection management activities.
- Ensure that Workplace Diversity and Work Health and Safety guidelines and practices have been implemented and are observed.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Drivers licence

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia's wartime experience.

To Apply

Position Contact	Eileen Procter, (02) 6206 9820
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0764475

Australian War Memorial

Closing Date: Sunday 09 November 2025

Corporate Services Human Resources

Job Title	Work Health and Safety Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Campbell ACT
Salary	\$116,859 - \$126,287
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Teamwork Agreement
Classification	Executive Level 1
Position Number	25-127
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

<https://www.awm.gov.au/get-involved/employment>

The Manager, Work Health and Safety (WHS) plays a key role in delivering the Memorial's work, health and safety strategy and early intervention and injury management program. The role operates under broad direction exercising a degree of independence to resolve WHS issues and delivery quality outcomes. The role is committed to partnering with business, cultivating a safety risk management culture and working independently and flexibly. This involves working with all levels of the organisation including the Corporate and Senior Management Groups, being pro-active and solution focussed, and coaching and influencing to enable safety to be integrated in core business operations. The role is responsible for managing and leading a small team and is also required to contribute to the work of the broader HR Team.

Duties

Work Health and Safety Service Delivery

- Ensure the effective delivery of work health and safety services and initiatives in alignment with the Memorial's work health and safety strategic priorities.
- Provide in-depth advice and guidance on the practical interpretation and application of relevant legislation, Codes of Practice, industry standards and internal guidelines relevant to the Memorial's diverse activities across diverse working environments.
- Foster and maintain effective working relationships with internal stakeholders including but not limited to HR team members, Branch Heads, Section Heads, Team Managers/ Leaders as well Building Services and the Memorial Development Team. Considering the diverse range of stakeholder needs, accounting for the range of operational contexts in which the Memorial and its people operate and manage this with sensitivity and appropriate care.
- Provide coaching and mentoring to employees in workplace responsibility roles (for example, First Aid Officers, Health and Safety Representatives, Harassment Contact Officers, Work Health and Safety Committee) to ensure they understand their responsibilities and obligations.

Work Health and Safety Policy and Risk Management

- Maintain the suite of policies and supporting documents under the work health and safety management system and frameworks to ensure legislative and regulatory compliance.
- Provide guidance and review of risk management plans for major Memorial events including ANZAC Day and Remembrance Day, and conduct lessons learned following these events to enable continuous improvement in the Memorial's risk management approach.

Early Intervention

- Provide oversight to early intervention programs, and case management to assist rehabilitation and return to work and evaluate and report on performance quarterly.

Work Health and Safety Reporting and Investigations

- Use experience and expertise to analyse and interpret data and statistical information to assess the effectiveness of relevant plans and interventions, identifying emerging trends to proactively manage identified risks.
- Foster a collaborative relationship with Comcare and other safety regulators ensuring effective engagement with Building Services (and where relevant the Memorial's Development Team) on matters impacting employees and requiring corrective action including notifiable incidents.
- Develop reports to Executive and Council covering work health and safety activities, identified trends and corrective actions, legislative and regularly compliance, injury prevention and management outcomes. As required, prepare complex and/or sensitive correspondence, corporate documents, submissions, proposal papers.

- Manage investigation of incidents including coordination of serious incident investigation with sections (and external specialists where relevant) to ensure appropriate analysis and effective mitigation/prevention of re-occurrence.

Work Health and Safety Operations

- Lead, coach and manage the WHS Team to produce quality outcomes.
- Manage the WHS budget and procurement activities in accordance with the Commonwealth finance and procurement processes.
- Represent the Work Health and Safety team with external stakeholders including Comcare, other safety regulators, and relevant agency work health and safety forums.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Ability to obtain and maintain a baseline security clearance

Notes

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To Apply

Position Contact	Janette Coulton, (02) 6243 4295
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Parliamentary Department

Vacancy VN-0764448

Department of Parliamentary Services

Closing Date: Wednesday 12 November 2025

Information Services
Digital Recording Services Broadcasting Operations

Job Title	Broadcasting Operations Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$97,841 - \$109,967
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 6
Position Number	JR32983
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Service Level 6 Broadcasting Operations Manager within Digital Recording Services Branch.

An opportunity exists to lead the Broadcasting Operations Red Team as part of the Parliamentary Broadcasting Operations section within the Digital Recording Services Branch at Parliament House.

The Digital Recording Services Branch is responsible for broadcasting and archiving the audio-visual record of chamber and committee proceedings and for producing the official written record of parliamentary debates and committee hearings, known as the Hansard.

The Broadcasting Operations section are responsible for producing the video and audio recordings and live broadcast of all parliamentary proceedings and maintaining them as part of the National Record of the Federal Parliament of Australia.

Our ideal Broadcast Operations manager will have:

Demonstrated experience leading a team and working collaboratively with a wide variety of stakeholders.

Demonstrated high level experience and understanding of broadcast television.

Demonstrated high level experience and understanding of the operation of audio and video equipment in live environments.

Willingness to work around the dynamic requirements of the Parliament.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

Appropriate Video and Audio operations Qualifications (e.g. Diploma of Screen and Media or equivalent), or equivalent relevant experience are highly desirable.

A strong understanding of live broadcast television.

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	James Folger, 02 6277 2914
Agency Recruitment Site	https://jobs.dps.gov.au/

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Department of Parliamentary Services

Closing Date: Wednesday 12 November 2025

Information Services
Digital Recording Services Broadcasting Operations

Job Title	Broadcasting Multimedia Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$97,841 - \$109,967
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 6
Position Number	JR32784
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentar

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Service Level 6 Broadcasting Multimedia Manager within Digital Recording Services Branch.

An opportunity exists to lead the Broadcasting Multimedia Team of four Multimedia Operators as part of the Parliamentary Broadcasting Operations section within the Digital Recording Services Branch at Parliament House.

The Digital Recording Services Branch is responsible for broadcasting and archiving the audiovisual record of chamber and committee proceedings and for producing the official written record of parliamentary debates and committee hearings, known as the Hansard.

The Broadcasting Multimedia Team are responsible for recording and archiving the video and audio of all parliamentary proceedings and maintaining them as part of the National Record of the Federal Parliament of Australia.

Our ideal Broadcast Multimedia manager will have:

Demonstrated high level experience in Video and Audio editing.

Demonstrated experience leading a small team and working collaboratively with a wide variety of stakeholders.

Demonstrated Experience of Video and Audio editing.

Experience managing a Digital Video and Audio Archive.

Willingness to work around the dynamic requirements of the Parliament.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- Appropriate Video and Audio Editing Qualifications (e.g. Diploma of Screen and Media or equivalent), or equivalent relevant experience are highly desirable.
- A strong understanding of Archiving, with an emphasis on Digital Archiving.
- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

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To Apply

Position Contact	James Folger, 02 6277 2914
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0764459

Bureau of Meteorology

Closing Date: Tuesday 11 November 2025

Job Title	Calibration Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC
Salary	\$84,228 - \$91,809
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements are available subject to operational requirements. Work from home opportunities for this role are very limited due to th
Classification	APS Level 5
Position Number	60019177
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

The Standards and Metrology Laboratories (SML) Calibration Officer is responsible for the calibration, acceptance testing and maintenance of a wide variety of electronic and mechanical meteorological instrumentation. They will assess new surface meteorological and hydrological instrumentation for use in the Australian network, provide technical advice and support other technical staff across the Bureau.

The Calibration Officer will be required to operate and maintain calibration systems, use workflow and asset management database systems, prepare written documentation, technical diagrams, and procedures. They will have a high level of oral and written communication skills and be able to work as part of a small team, or independently, depending on the circumstances.

The Calibration Officer will participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation, and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 and ISO 17025 quality management standards. The successful candidate will help grow the world-class standards and metrology quality assurance capability and be focused on customer delivery.

Merit pool

The selection process will establish a merit pool that may be used to fill similar positions within 18 months.

How to apply

Applications can be lodged through [the Bureau of Meteorology Careers](#).

Your application will consist of resume, contact details for two referees and an '800-word pitch' that considers:

- position overview
- job responsibilities
- selection criteria
- relevant sections of the [Integrated Leadership System \(ILS\)](#) and [APS work level standards](#).

Duties

The responsibilities of the role include but are not limited to:

1. Coordinate and undertake calibration, testing and maintenance of laboratory and field equipment.
2. Liaise with Project Managers, the Standards & Metrology Laboratory Manager, the Principal Metrologist, Inventory Officers and other Calibration Officers to schedule equipment calibrations to align with rollout schedules and optimise utilisation of laboratory capacity.
3. Collect statistics and undertake data analysis, investigations, evaluations, and report on operational issues relating to instrumentation and equipment.
4. Document processes, results and studies in the form of procedures, technical reports and work instructions.
5. Design, code, test and document computer programs in support of scientific and operational activities.
6. Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 and ISO17025 quality management standards.
7. Model APS Values and ensure that policies and practices in relation to all elements of the Bureau's Commitment to Diversity & Inclusion are applied in the workplace and beyond.
8. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility

Tertiary qualification (AQF Level 4 (Certificate IV) or higher) of an Australian institution in a relevant technical field such as a Physical Science, Instrumentation, Electronics or Engineering, or a comparable overseas qualification which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunamis and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	David Baxter, 03 9669 4219
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Communications and the Arts

Vacancy VN-0764510

National Museum of Australia

Closing Date: Tuesday 11 November 2025

Corporate

Job Title	Deputy Director, Corporate
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	Senior Executive Service Band 1
Position Number	130000
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<http://www.nma.gov.au/about/employment>

The National Museum of Australia (the Museum) is looking for an experienced, qualified and engaging Senior Executive leader to lead the Corporate division and contribute to the Museum’s (and the APS) talent pool of SES employees who exemplify leadership behaviours as set out in the APS Values and the Secretaries Charter of Leadership Behaviours.

We are looking for a highly experienced and collaborative leader who will lead the corporate and administrative operations of the Museum, enabling staff and facilities to operate efficiently and effectively. You will be a strong leader with a demonstrated track record in establishing strong corporate governance frameworks to enable clear lines of authority, efficient decision making, strong financial and people management, and a culture of transparency, accountability, and integrity.

This role is a member of the Museum’s Executive which comprises the Director, Deputy Director Collection and Curatorial, Deputy Director First Nations, Deputy Director Corporate, Deputy Director Growth and Engagement, and Associate Director Visitor Experience.

As the Deputy Director, Corporate, you will assume a strategic leadership role in ensuring the efficient and effective delivery of all operational aspects of the Museum. This role additionally

holds the title of Chief Operating Officer for the Museum, you will oversee five fundamental business units – Finance, Facilities and Security, Governance and Legal Services, Information Technology, People and Culture– driving operational excellence and ensuring alignment with the Museum's mission and values. Your leadership will be pivotal in developing and implementing strategies to enhance operational efficiency and foster an inclusive and welcoming environment for both internal and external stakeholders. By providing strategic guidance, managing resources effectively, and promoting collaboration across business units, you will significantly contribute to the overall success and reputation of the Museum as a leading cultural institution. Additionally, you will actively participate in the strategic planning process and the development of Museum plans, programs, products and services.

Duties

Shapes strategic thinking - Lead and coordinate the outcomes for five business units and a project that sit under the Corporate division: Finance, Facilities and Security, Governance and Legal Services, Information Technology, People and Culture, and the Collection Storage (leasing) Project, ensuring compliance and alignment with the Museum's strategic objectives. Develop and implement strategic and operational plans and initiatives to improve efficiency and achieve organisational objectives. Utilise diverse information sources and environmental scanning to identify opportunities, threats and critical information gaps, applying contemporary best practices to adjust approaches and seize emerging opportunities.

Achieves results - Collaborate with corporate business unit heads to ensure seamless integration and communication between units, fostering a culture of teamwork and collaboration. Lead and participate in cross-functional projects and initiatives aimed at enhancing operational efficiency and effectiveness. Oversee the development and implementation of policies, procedures and guidelines to support operational activities and ensure consistency and compliance across the organisation. Drive continuous improvement initiatives to enhance operational processes, systems and workflows, leveraging data and analytics to inform decision-making and drive performance improvement. Ensure compliance with relevant regulations and standards and mitigate operational risks to safeguard the Museum's reputation and assets. Oversee budgeting, financial planning and resource allocation for operational needs, ensuring responsible stewardship of financial resources and alignment with organisational goals.

Cultivates productive working relationships - Serve as a liaison between the Corporate division and other divisions within the Museum, facilitating effective communication and coordination to support cross-functional initiatives. Build and sustain relationships within the organisation, with the Minister's office, across the APS and with a diverse range of external stakeholders. Facilitate cooperation within and between organisations by sharing information and maintaining a cross-government focus. Promote the reciprocal sharing of information to build knowledge, fostering teamwork and rewarding cooperative and collaborative behaviour.

Exemplifies personal drive and integrity - Coordinate inputs to key fora and committees, such as the Audit, Finance and Risk Committee, and the Corporate Management Forum. Adhere to and promote the APS Values and Code of Conduct, acting with utmost integrity and professionalism.

Represent the Museum effectively in public and internal forums, advocating the corporate agenda and providing impartial and forthright advice. Make tough corporate decisions to achieve desired outcomes, challenge and encourage debate on difficult or controversial issues.

Communicates with influence - Represent the Museum in external forums, conferences and events, serving as an ambassador and advocate for the organisation's mission and values. Confidently present messages in a clear, concise and articulate manner, focusing on key points for the audience and using appropriate, unambiguous language. Structure written and oral communication to ensure clarity, seeking to understand the audience and tailoring communication style and message accordingly. Approach negotiations with a strong grasp of the key issues, presenting a convincing and balanced rationale and ensuring that negotiations remain focused on desired objectives.

Fosters cultural competency and inclusivity - Champion diversity, equity and inclusion initiatives within the Corporate division and across the organisation, fostering a culture of belonging and respect. Collaborate with diverse teams and external partners to enhance the Museum's intellectual contributions and facilitate knowledge exchange and collaboration. Promote understanding and awareness of diverse cultures, histories and contemporary issues, ensuring meaningful representation and participation in decision-making processes.

Supports knowledge exchange and broader initiatives - Facilitate the sharing of best practices in finance, facilities and security, governance and legal services, information technology, and people and culture within the Museum and with external partners. Collaborate with other divisions and external stakeholders to support cross-functional initiatives and projects that enhance operational efficiency and effectiveness. Promote a culture of continuous improvement and innovation within the Corporate division, encouraging the exploration and implementation of new ideas and technologies. Represent the Museum in national and international forums, conferences and events, sharing insights on operational excellence and corporate strategies and promoting the exchange of knowledge and best practices.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo a number of pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable Skills, Experience and Qualifications defined in the position description with their application.

Visit <http://www.nma.gov.au/about/employment> and apply online.

Applications close 11:59pm Tuesday, 11 November 2025.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Salary to be negotiated on commencement

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Katherine McMahon, 02 6208 5321
Agency Recruitment Site	http://www.nma.gov.au/about/employment

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